ESG Consultant Questionnaire

Questions to ask before you hire an ESG or CSRD adviser

Use these questions on calls with two or three advisers. Write down the answers and compare them side by side. A good adviser will answer plainly and will tell you what they do not do.

1. Experience

- [ ] Which frameworks have you delivered for clients like us (CSRD, VSME, BRSR, others)?
- [ ] Can we speak to two clients of similar size and sector?
- [ ] Who will do the work and what is their experience?

2. Approach

- [ ] How do you run a double materiality assessment and what do we receive at the end?
- [ ] How do you run a gap analysis and what do we do with the output?
- [ ] What do you need from our team, and how many hours a week?

3. Independence and assurance

- [ ] Do you also provide assurance? If so, how do you manage independence?
- [ ] Will you work with our assurance provider?
- [ ] What will you hand over so we can maintain this ourselves?

4. Commercials

- [ ] Fixed fee or time and materials? What is excluded?
- [ ] What is the timeline, with milestones?
- [ ] How are changes in scope handled?

5. Risk

- [ ] What happens if rules change during the project?
- [ ] How do you keep our data confidential?
- [ ] What professional indemnity cover do you hold?

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